## Yearly Status Report - 2018-2019

| Part A | |
|---|---|
| **Data of the Institution** | |
| **1. Name of the Institution** | **JORHAT KENDRIYA MAHAVIDYALAYA** |
| Name of the head of the Institution | **Dr. Dulen Saikia** |
| Designation | **Principal** |
| Does the Institution function from own campus | **Yes** |
| Phone no/Alternate Phone no. | **03762350009** |
| Mobile no. | **8638747970** |
| Registered Email | **jkmprincipal@rediffmail.com** |
| Alternate Email | **dulen.s@rediffmail.com** |
| Address | **JORHAT KENDRIYA MAHAVIDYALAYA, Kenduguri, Jorhat** |
| City/Town | **Jorhat** |
| State/UT | **Assam** |
| Pincode | **785010** |

## 2. Institutional Status

| | |
|---|---|
| Affiliated / Constituent | **Affiliated** |
| Type of Institution | **Co-education** |
| Location | **Rural** |
| Financial Status | **state** |
| Name of the IQAC co-ordinator/Director | **Mr. Pranjal Dutta** |
| Phone no/Alternate Phone no. | **03762350009** |
| Mobile no. | **9435357789** |
| Registered Email | **jintipranjal@gmail.com** |
| Alternate Email | **jkmprincipal@rediffmail.com** |

## 3. Website Address

| | |
|---|---|
| Web-link of the AQAR: (Previous Academic Year) | http://www.jorhatkendriyamahavidyalaya.in/aqar.php |

## 4. Whether Academic Calendar prepared during the year

| | |
|---|---|
| **4. Whether Academic Calendar prepared during the year** | **Yes** |
| if yes,whether it is uploaded in the institutional website: Weblink : | http://jorhatkendriyamahavidyalaya.in/aqar/academic.pdf |

## 5. Accrediation Details

| Cycle | Grade | CGPA | Year of Accrediation | Validity | |
|---|---|---|---|---|---|
| | | | | Period From | Period To |
| **2** | **B++** | **2.78** | **2016** | **05-Nov-2016** | **04-Nov-2020** |

## 6. Date of Establishment of IQAC

| | |
|---|---|
| **6. Date of Establishment of IQAC** | **19-Dec-2004** |

## 7. Internal Quality Assurance System

| Quality initiatives by IQAC during the year for promoting quality culture | | |
|---|---|---|
| Item /Title of the quality initiative by IQAC | Date & Duration | Number of participants/ beneficiaries |
| **IQAC meeting** | **23-Apr-2019** | **12** |

| | | |
|---|---|---|
| | 01 | |
| IQAC meeting | 09-Jan-2019 01 | 12 |
| IQAC meeting | 08-Dec-2018 01 | 12 |
| IQAC meeting | 02-Jul-2018 01 | 12 |
| Counselling program for undergraduate students and parents | 22-Jun-2018 02 | 448 |
| Participated in AISHE | 23-Mar-2019 01 | 1160 |
| Participating in NIRF | 30-Nov-2019 01 | 1160 |
| Book published entitled Chinta Chayan by the Women Cell and IQAC Cell | 13-Dec-2018 1 | 80 |
| Introduction of B.Voc Course in Small Tea Garden Management UGC Scheme | 10-Oct-2018 1 | 95 |
| District level student seminar on 'Society and Change' by the Sociology department | 29-Aug-2018 1 | 120 |
| [View File](#) | | |

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

| Institution/Department/Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|---|---|---|---|---|
| Institution | SPA(State Govt.) | State Government | 2019 365 | 5000000 |
| Institution | Student Excursion Grant | State Government | 2016 365 | 100000 |
| Institution | Seminar | ICCSR | 2018 365 | 50000 |
| Institution | B.Voc Degree programme | UGC | 2019 730 | 3290800 |
| Institution | UBA | UGC | 2018 365 | 50000 |
| [View File](#) | | | | |

| | |
|---|---|
| **9. Whether composition of IQAC as per latest NAAC guidelines:** | Yes |
| Upload latest notification of formation of IQAC | [View File](#) |

| | |
|---|---|
| **10. Number of IQAC meetings held during the year :** | **4** |
| The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website | **Yes** |
| Upload the minutes of meeting and action taken report | <u>View File</u> |
| **11. Whether IQAC received funding from any of the funding agency to support its activities during the year?** | **No** |

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

**1. Observation of National Library Day on 12th August 2018. 2. Observation of School level Art cum Exhibition Competition on 29th September 2018. 3.Observation of International Woman Day with a talk on small savings and women Empowerment on 17th May 2019. 4.Legal Awareness programme on the occasion of International Women Day on 8th March, 2019. 5. Two Day International Conference on Indias Act East Policy, Problems and Prospect in Socio Cultural and Economic Development during 28th 29th January 2019. 6. ICSSR sponsored seminar was held on Women Voices in North East India Issues and Challenges.**

<u>View File</u>

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

| Plan of Action | Achivements/Outcomes |
|---|---|
| **. Proposed to discuss new CBCS programme to be implemented by Dibrugarh University in the Undergraduate Level** | **A workshop on Implementation of CBCS Programme in Undergraduate programme of Dibrugarh University was held in collaboration with the college Development Council of Dibrugarh University** |
| **Proposed to Organize an ICSSR sponsored national Seminar Jointly with the Department of English and Department of Education** | **ICSSR sponsored seminar was held on Women Voices in North East India, Issues and Challenges.** |
| **Proposed to organise an International Conference in collaboration with the faculty of Archeology department , Silpakorn University, Bangkok** | **A two Day International Conference was held on the Topic " India's Act East Policy Problems and Prospect in Socio Cultural and Economic Development during 28th 29th January 2019** |
| **Counselling programme for under graduate students and guardians.** | **A counselling programme was organised on 22nd and 23rd June, 2018 to give a overall view of the course and functioning of the college to the newly admitted students and guardians.** |

| Discussed about the progress of the scheme to be submitted to RUSA 2.0 | Scheme were timely submitted to the concern office of RUSA 2.0 |
|---|---|
| Proposed to introduce B.Voc course in the Community College scheme recognised to UGC | Introduced B.Voc course in 'Small Tea Garden Management' in the community college scheme under UGC |

[View File](#)

| 14. Whether AQAR was placed before statutory body ? | Yes |
|---|---|

| Name of Statutory Body | Meeting Date |
|---|---|
| Governing Body | 19-Feb-2021 |

| 15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ? | No |
|---|---|
| 16. Whether institutional data submitted to AISHE: | Yes |
| Year of Submission | 2019 |
| Date of Submission | 20-Mar-2019 |
| 17. Does the Institution have Management Information System ? | No |

# Part B

## CRITERION I – CURRICULAR ASPECTS

### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Jorhat Kendriya Mahavidyalaya has pursued the following mechanisms for effective delivery of curriculum and documentation in the period under review. i. At the beginning of an academic session, departmental meetings are held in every department in which the topics/unit contents of the syllabus are distributed among the faculty members. ii. Number of classes for each topic is decided according to the syllabus. iii. A set of deadlines are created so that all contents/units of the syllabi can be covered and revised thereafter. iv. Besides, strategies for effective curriculum delivery have also been adopted in the Departmental meetings such as course plans, lesson plans, organization of seminar, popular talk etc. v. Through different designated committees, the College prepares- a) an Academic Calendar incorporating both curricular and co-curricular and extra-curricular aspects with specific date for every programme/event b) Class routine for both Arts and Science Streams in which there are spaces for conducting special classes in terms of Seminar, Group discussion, ICT, Tutorial, Remedial etc., vi. Likewise, the teachers prepare – (a) their lectures/Class plan according to their allotted classes, (b) the Study materials, both manual based and ICT based content. vii. Each and every

Department maintains a comprehensive 'Teachers' Diary' in which all the faculty members keep records of everything related with curriculum transaction such as individual routine, course plan, daily teaching record with mentioning topic of lectures delivered, leave record etc. viii. Classes are held according to the schedule under the supervision of college administration. ix. Various teaching-learning methods are being applied as per the needs of different subjects for the effective delivery of the curriculum; some of them are highlighted below: i. Chalk and Blackboard method are used. ii. Seminar and group discussion among the students are held. iii. Students are informed about the E-resources available in the Central Library. iv. An effort is made by the concerned Departments to take the students to various Institutions, Industry and natural resourceful places for project based learning or field visit based learning as per the provision of the syllabus.

## 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entrepreneurship | Skill Development |
|---|---|---|---|---|---|
| Nil | Nil | Nil | 0 | N.A. | N.A |

## 1.2 – Academic Flexibility

### 1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course | Programme Specialization | Dates of Introduction |
|---|---|---|
| BVoc | Small Tea Garden Management | 10/10/2018 |
| View File | | |

### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|---|---|---|
| BA | Honours | 01/08/2018 |
| BSc | Honours | 01/08/2018 |

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

|  | Certificate | Diploma Course |
|---|---|---|
| Number of Students | 0 | 69 |

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses | Date of Introduction | Number of Students Enrolled |
|---|---|---|
| Philosophy | 18/06/2018 | 18 |
| View File | | |

### 1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|---|---|---|
| BA | Field Study tour | 326 |
| BSc | Internship/ Project/ field study | 81 |
| BVoc | Internship | 24 |

**1.4 – Feedback System**

1.4.1 – Whether structured feedback received from all the stakeholders.

| Students | Yes |
| --- | --- |
| Teachers | No |
| Employers | No |
| Alumni | Yes |
| Parents | Yes |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The college takes feedback from the students in every academic session. The overall feedback mechanism is mentioned below: 1. Feedback is taken from the students in physical from time to time by holding different meetings on various aspects such as teaching-learning, administration, academic and co-academic activity, infrastructure and amenities etc. 2. Secondly the students satisfaction is done as per the guidelines of NAAC and feedback is collected. 3. Filled in feedback forms is analyzed and submitted it to the administrative authority for further action to be done. 4. Outcomes including the strength and weaknesses mentioned by the students have been summarized and discussed in proper platform. 5. Feedback is also collected from the parents during the meeting of parent teacher associations conducted by each of the department.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

**2.1 – Student Enrolment and Profile**

2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
| --- | --- | --- | --- | --- |
| MA | Distance Mode | 20 | 1 | 1 |
| BA | Honours | 300 | 600 | 300 |
| BSc | Honours | 200 | 300 | 147 |
| BVoc | Tea Plantation and Management | 50 | 30 | 27 |
| BA | Distance mode | 50 | 32 | 32 |
| | | | | |

**2.2 – Catering to Student Diversity**

2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
| --- | --- | --- | --- | --- | --- |
| 2018 | 491 | 1 | 26 | 0 | 6 |

**2.3 – Teaching - Learning Process**

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Numberof smart classrooms | E-resources and techniques used |
| --- | --- | --- | --- | --- | --- |
| 31 | 31 | 3 | 4 | 1 | 31 |

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The Jorhat Kendriya Mahavidyalaya has a mentoring system where the HoDs of various departments along with the teachers act as bridge to connect the students for academic and non-academic matters as well as any others issues and problems, if needed it may be sometimes personal too. The students are encouraged to be academically vibrant and socially responsible. All their problems are tried to be addressed in a holistic manners, so that they can proceed further. Even many a times, the mentors are accessible to their mentees in non-working hours also, especially while they are at home during holidays in blended mode. As a result of this practice a healthy and friendly mentor-mentee/ teacher-student relationship has been growing up in the institution. The ratio of the mentor-mentee is being calculated by the number of students enrolled with number of teacher on roll. The mentors are assigned to record all necessary information and data related to the mentees. The system is executed as per the undermentioned functions: (i) Mentors are assigned to monitor and guide the students throughout the course curriculum. (ii) Mentors enhances the student's confidence to achieve the academic pursuit at the higher levels. (iii) Mentors encourage the students to fulfill their expectations. (iv) Mentors provide psychological support to the students. (v) Mentors coordinate with the parents/ guardians regarding the progress of the students.

| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
| --- | --- | --- |
| 1160 | 26 | 1:45 |

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
| --- | --- | --- | --- | --- |
| 27 | 26 | 1 | 1 | 11 |

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

| Year of Award | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
| --- | --- | --- | --- |
| Nill | - | Nill | Nill |

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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
| --- | --- | --- | --- | --- |
| MA | PG | 2 YEAR | Nill | Nill |

| | | | | | |
|---|---|---|---|---|---|
| BVoc | UG | 2 YEAR | 22/12/2018 | 17/01/2019 |
| BA | UG | 3 YEAR | 30/06/2018 | 20/11/2018 |
| BSc | UG | 6 SEM | 15/11/2018 | 14/12/2018 |
| BA | UG | 6 SEM | 15/11/2018 | 14/12/2018 |

[View File](#)

## 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The Institution follows guidelines provided by the parent University for Internal Assessment of students according to which two sessional examinations are to be conducted every semester. A percentage of marks received in each sessional students' performance in seminars, group discussions or assignments form their internal assessment. The total marks to be received as internal assessment is also fixed by the university. The institution adheres to the instructions provided by the parents university and also includes certain modifications or reforms for the benefit of the students which are outlined below- 1. The college has an Internal Semester Monitoring Cell to ensure effective implementation of the evaluation reforms of the University and those initiated by the institution. In order to ensure regular attendance of students, the percentage of students' attendance is displayed on the notice board every month. 2. Rigor and transparency is maintained in internal assessment of students. Answer scripts of sessional examinations are returned to the students so as to enable them to check their own progress and to learn about their drawbacks. Answer scripts are, however taken back for record. 3. While every department of the College organizes departmental seminars, state level student seminars are also organized by certain departments from time to time. 4. MCQs at the end of every unit covered in class help the teacher to monitor the progress of a student. 5. Class tests, home assignments and class quizzes feature regularly in each semester.

## 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Before starting of a new session, academic calendar (especially designed for the College) is prepared and uploaded to college website vide web link:- www.jorhatkendriyamahavidyalaya.in There is a committee at College level to prepare the Academic Calendar of the College which prepares the Academic Calendar in consonance with the Academic Calendar of the affiliating university i.e. Dibrugarh University. All the departments of the Institution strictly follows this Calendar.

## 2.6 – Student Performance and Learning Outcomes

### 2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://jorhatkendriyamahavidyalaya.in/agar/program.outcomes.xlsx

### 2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|---|---|---|---|---|---|
| P.G. | MA | ECONOMICS | 1 | 1 | 100 |
| Nill | BVoc | SMAL TEA GARDEN AND MANAGEMENT | 27 | 24 | 89 |

| U.G. | BA | DISTANCE | 35 | 22 | 63 |
| U.G. | BSc | HONOURS | 116 | 56 | 48.28 |
| U.G. | BA | HONOURS | 186 | 85 | 46 |
| View File | | | | | |

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://jorhatkendriyamahavidyalaya.in/feedback.php

# CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

## 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
| --- | --- | --- | --- | --- |
| No Data Entered/Not Applicable !!! | | | | |
| No file uploaded. | | | | |

## 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar | Name of the Dept. | Date |
| --- | --- | --- |
| A workshop on implementation of CBCS programme in undergraduate programme of Dibrugarh University | IQAC, Jorhat Kendriya Mahavidyalaya | 26/04/2019 |
| ICSSR sponsored National Seminar on Womens voices in North East India: Issues and Challenges | English and Philosophy | 12/10/2018 |
| A two days International Conference on Indias Act East Policy: Problems and Prospect in Socio Cultural and Economic development | Community College, JKM | 28/01/2019 |
| Society and Change district level students seminar | Sociology | 29/08/2018 |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
| --- | --- | --- | --- | --- |
| No Data Entered/Not Applicable !!! | | | | |
| No file uploaded. | | | | |

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name | Sponsored By | Name of the Start-up | Nature of Start-up | Date of Commencement |
| --- | --- | --- | --- | --- | --- |

## 3.3 – Research Publications and Awards

### 3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | International |
|---|---|---|
| **No Data Entered/Not Applicable !!!** | | |

### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |
|---|---|
| **Political Science** | **1** |
| **English** | **1** |

### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type | Department | Number of Publication | Average Impact Factor (if any) |
|---|---|---|---|
| **National** | **Education** | **1** | **5.5** |
| [View File](#) | | | |

### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department | Number of Publication |
|---|---|
| **Sociology** | **2** |
| **Political Science** | **2** |
| **Philosophy** | **2** |
| **History** | **1** |
| **English** | **1** |
| **Education** | **4** |
| **Economics** | **4** |
| **Assamese** | **7** |
| **Statistics** | **1** |
| **Zoology** | **1** |
| [View File](#) | |

### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|---|---|---|---|---|---|---|
| **A comparative study of emotional intelligence of college students** | **Dr. Pallabi Mali** | **AJANTA** | **2018** | **5.5** | **Nill** | **Nill** |

| in Jorhat district | | | | | | |
| --- | --- | --- | --- | --- | --- | --- |
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
| --- | --- | --- | --- | --- | --- | --- |
| A Comparative study of Emotional intelligence of College students in Jorhat District (UGC listed 5.5 impact factor) | Dr. Pallabi Mali | Ajanta | 2018 | Nill | Nill | Nill |
| | | | View File | | | |

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty | International | National | State | Local |
| --- | --- | --- | --- | --- |
| Attended/Seminars/Workshops | 2 | 18 | 19 | 5 |
| Presented papers | Nill | 15 | Nill | Nill |
| Resource persons | Nill | 1 | Nill | Nill |
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## 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
| --- | --- | --- | --- |
| Legal Awareness Programme | NSS and Women Cell, Jorhat Kendriya Mahaviayalaya with Assam College Teachers Association, Jorhat Zone | 10 | 20 |
| Unnat Bharat Abhiyan | NSS and NCC | 4 | 37 |
| Special Camp, NSS | Jorhat Kendriya Mahavidyalaya NSS | 4 | 40 |

| Unit and Youth Club, Chinatoli | | | |
| --- | --- | --- | --- |
| [View File](#) | | | |

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students Benefited |
| --- | --- | --- | --- |
| **No Data Entered/Not Applicable !!!** | | | |
| **No file uploaded.** | | | |

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agency/collaborating agency | Name of the activity | Number of teachers participated in such activites | Number of students participated in such activites |
| --- | --- | --- | --- | --- |
| **Cleanliness drive** | **NSS and NCC Unit, Jorhat Kendriya Mahavidyalaya held on 4-8-2019** | **Campus cleaning** | **4** | **40** |
| **Cleanliness drive** | **NSS and NCC Unit, Jorhat Kendriya Mahavidyalaya held on 7-2-2019** | **Cleaning of near by areas of the College by the side of A.T. Road.** | **4** | **40** |
| [View File](#) | | | | |

## 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration |
| --- | --- | --- | --- |
| **Students exchange** | **40** | **Sociology Department** | **365** |
| **Students exchange** | **49** | **Political Science department** | **365** |
| **Internship and Project** | **24** | **Community College** | **365** |
| [View File](#) | | | |

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
| --- | --- | --- | --- | --- | --- |
| **Internship and Training** | **Industrial pertnership** | **Bokahola Tea Estate** | **01/08/2018** | **31/07/2019** | **55 (students)** |

| | Pvt. Ltd. and Tocklai Tea Research Association | | | |
| --- | --- | --- | --- | --- |

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
| --- | --- | --- | --- |
| Jorhat College | 10/03/2018 | Students and Teachers exchange | 44 |
| Tea Gardens | 22/08/2018 | Internship | 27 |

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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
| --- | --- |
| 5006134 | 5006134 |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities | Existing or Newly Added |
| --- | --- |
| Seminar Halls | Existing |
| Laboratories | Existing |
| Class rooms | Existing |
| Campus Area | Existing |

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### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or patially) | Version | Year of automation |
| --- | --- | --- | --- |
| SOUL | Partially | 2.0 | 2015 |

4.2.2 – Library Services

| Library Service Type | Existing | | Newly Added | | Total | |
| --- | --- | --- | --- | --- | --- | --- |
| e-Journals | 1 | 5000 | 1 | 5000 | 2 | 10000 |
| Digital Database | 2 | Nill | 2 | Nill | 4 | Nill |
| CD & Video | 27 | Nill | 27 | Nill | 54 | Nill |
| Text Books | 9988 | 3676 | 353 | 84000 | 10341 | 87676 |
| | 2310 | 9961 | 48 | 690 | 2358 | 10651 |

| | | | | | |
|---|---|---|---|---|---|
| Reference Books | | | | | |
| e-Books | 1 | 5000 | 1 | 5000 | 2 | 10000 |
| Journals | 16 | 16340 | 7 | 6200 | 23 | 22540 |

View File

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives &amp; institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platform on which module is developed | Date of launching e-content |
|---|---|---|---|
| Prof. Beauty Boruah | SWAYAM | Online_CEC | 15/08/2018 |

View File

## 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

| Type | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/ GBPS) | Others |
|---|---|---|---|---|---|---|---|---|---|
| Existing | 67 | 1 | 29 | 1 | 1 | 7 | 8 | 100 | 0 |
| Added | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 67 | 1 | 29 | 1 | 1 | 7 | 8 | 100 | 0 |

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

| 100 MBPS/ GBPS |
|---|

4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|---|---|
| No Data Entered/Not Applicable !!! | |

## 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurredon maintenance of physical facilites |
|---|---|---|---|
| 100000 | 100000 | 577604 | 577604 |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has various committies which hold regular meetings and adopt policies regarding the maintenance and utilization of physical, academic and support facilities. Laboratory: All records are maintained by H.O.D. of the concerned department. There is a systematic disposal of waste of the chemical. Library: The requirement and list of books is taken from the concerned departments and HODs are involved in the process. The finalized list of required books is duly approved and signed by the Principal. Computers: All the

departmental computers are connected with LAN. The official works are computerized. There is one computer lab in the college. Class rooms: There is a Campus Development Committee in the College which looks after the maintenance and upcoming of the campus and infrastructural matters. Moreover, the construction committee of the college submits the plans and requirement of class room and other infrastructural development issues to the principal of College which is approved by the Governing Body of the College for carrying on existing construction works and new construction.

http://jorhatkendriyamahavidyalaya.in/aqar/INFRASTRUCTURE.AND.LEARNING.RESOURCES.pdf

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

5.1.1 – Scholarships and Financial Support

|  | Name/Title of the scheme | Number of students | Amount in Rupees |
|---|---|---|---|
| Financial Support from institution | Institutional Merit cum Memorial Scholarship | 23 | 33500 |
| Financial Support from Other Sources |  |  |  |
| a) National | UGC Ishan Uday | 3 | 194400 |
| b)International | Nill | Nill | Nill |
| View File | | | |

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implemetation | Number of students enrolled | Agencies involved |
|---|---|---|---|
| Cutting Tailoring | 01/01/2018 | 40 | Add on course |
| YOGA | 19/06/2018 | 29 | VIVEKANANDA KENDRA JORHAT |
| Personal Counselling and Mentoring | 20/06/2018 | 438 | Teachers of the College |
| Language lab (Spoken English) | 01/06/2018 | 88 | Department of English |
| Awareness Program on Tobacco Control and Cancer Prevention Resource Person- Habildar Binay Kumar, Asstt. Professor Nripen Saikia | 29/09/2018 | 113 | NCC NSS unit of Jorhat Kendriya Mahavidyalaya |
| View File | | | |

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme | Number of benefited students for competitive | Number of benefited students by career | Number of students who have passedin the comp. exam | Number of studentsp placed |
|---|---|---|---|---|---|

| Year | | examination | counseling activities | | |
|------|------|------|------|------|------|
| 2018 | SEMINAR ON CAREER AFTER GRADUATION T.I.M.E., JORHAT | Nill | 58 | Nill | Nill |
| 2019 | WORKSHOP ON INTERVIEW SKILL, CAREER CHOICE | Nill | 27 | Nill | 1 |
| 2019 | WORKSHOP ON INTERVIEW SKILLS (KAZIRANGA UNIVERSITY) | Nill | 36 | Nill | 2 |
| 2019 | Workshop on Empowering Young Women through S&T Intervention | Nill | 11 | Nill | Nill |

View File

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|------|------|------|
| 0 | 0 | 0 |

**5.2 – Student Progression**

5.2.1 – Details of campus placement during the year

| On campus | | | Off campus | | |
|------|------|------|------|------|------|
| Nameof organizations visited | Number of students participated | Number of stduents placed | Nameof organizations visited | Number of students participated | Number of stduents placed |
| No Data Entered/Not Applicable !!! | | | | | |
| No file uploaded. | | | | | |

5.2.2 – Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Depratment graduated from | Name of institution joined | Name of programme admitted to |
|------|------|------|------|------|------|
| 2018 | 4 | B.SC | ZOOLOGY | NEHU, D.U., AAU | P.G. |
| 2018 | 1 | B.A. | ENGLISH | G.U. | P.G. |
| 2018 | 9 | B.A. | SOCIOLOGY | D.U., J.B.C., K.U., WOMEN UNIVERSITY, | P.G. |

| | | | | UNVERSITY OF SCIENCE & TECHNOLOGY, MEGHALAYA | |
|---|---|---|---|---|---|
| 2018 | 7 | B.SC. | BOTANY | GU, DHEKIAL PHUKAN COLLEGE, DEVROY COLLEGE, UNIVERSITY OF SCIENCE ^& TECH. WOMEN UNIVERSITY | P.G. |

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items | Number of students selected/ qualifying |
|---|---|
| NET | 3 |
| SLET | 3 |
| Any Other | 6 |

[View File](#)

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity | Level | Number of Participants |
|---|---|---|
| College Week | Institutional | 521 |

[View File](#)

## 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/medal | National/ Internaional | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|---|---|---|---|---|---|---|
| 2018 | Gold | National | 1 | Nill | Nill | Vishal Keisam |
| 2019 | Judge'c choice prize | National | Nill | 1 | Nill | Pritomjit Buragohain |

[View File](#)

5.3.2 – Activity of Student Council &amp; representation of students on academic &amp; administrative bodies/committees of the institution (maximum 500 words)

Student Council of Jorhat Kendriya Mahavidyalaya take active part in various functions and activities related to students in the College. The Students Council takes the responsibility of holding Annual College Week. Other annual functions like Saraswati Puja, Bishwakarma Puja are organized by the Students Union. Moreover, they organize Freshers' Social for new comers and Farewell for outgoing Students and Teachers' Day. The College magazine 'Jyotirmoy' and departmental journals and wall magazines are published under student

initiative. Students take part in various social services and awareness programmes under the banner of NCC unit and NSS cell of the College. The president and secretary of student council are ex-officio member of RUSA Committee, Admission Committee and IQAC of the College.

## 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

The College has an Alumni Association which is on its way to be registered shortly. The Alumni Association has an Executive Committee to function its activities. The Alumni Association organizes yearly an Annual Function named 'Ashmita'. Regular meetings of the association are held from time to time.

5.4.2 – No. of enrolled Alumni:

205

5.4.3 – Alumni contribution during the year (in Rupees) :

10250

5.4.4 – Meetings/activities organized by Alumni Association :

Two meetings in the session 2018-2019

# CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

## 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Selection of Two teachers representatives to College Governing Body. 2. Scrutiny of API of Application Forms of Teachers seeking promotion under CAS. 3. Inclusion of faculty members in the Project Monitoring Unit (PMU) of RUSA, Jorhat Kendriya Mahavidyalaya, Jorhat for development of the College. 4. Inclusion of faculty members in the Grievance Redressal Cell. 5. Inclusion of faculty members in the Sexual Harassment Cell. 6. Inclusion of faculty members in the Students Union Election Committee.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type | Details |
| --- | --- |
| Admission of Students | Admission process is notified through college website and News papers with last date of submission of forms. Merit lists are notified and admission is given according to merit of the students. Government reservation policy is strictly followed in the admission process of the college. |
| Human Resource Management | The College organizes awareness programmes for the students from time to time to create awareness about environment, ecology, social and educational aspects. Besides, faculty |

| | members are encouraged to participate in refresher course, orientation course, other related faculty development programmes, short term courses etc. Training programmes for faculty and staff member are organized regularly by the College. |
|---|---|
| Research and Development | The faculties are encouraged to go for research activities by the research and development committee of the college. The committee recommends the MRP's of the faculties to funding agencies for research work. |
| Teaching and Learning | All the departments of the college adopt and apply the following method that are best suited for the students :- (a) Field study tour and submission of the reports (b) Students seminar – Presentation as well as participation (c) Home assignments and project work |
| Curriculum Development | The curriculum of the college is developed as per the guide lines of Dibrugarh University. However the faculties of the college take their part in the meetings of the Board of study of Dibrugarh University regarding curriculum as and when called for. |
| Examination and Evaluation | The examination committee of the college takes proper steps to conduct the schedule of the examinations and also evaluation of internal as well as external examinations. Sessional examinations are also conducted as a part of continuous evaluation process. |
| Library, ICT and Physical Infrastructure / Instrumentation | There is a library committee in the college which takes necessary steps for proper functioning of the library. Upgradation of the library is regularly done with LAN facilities. New books for the development of the library have been purchased as per the latest guideline and syllabus of the departments. |
| Industry Interaction / Collaboration | Our college had signed a MoU with The Toklai Tea Research Institute, Cinnamora, and Boikahola Tea Co. Pvt. Ltd. Jorhat for Tea Plantation and Management course specialization in Tea Industry since 2015 for the students under UGC scheme of community college. |

6.2.2 – Implementation of e-governance in areas of operations:

| E-governace area | Details |
|---|---|
| No Data Entered/Not Applicable !!! | |

## 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
| --- | --- | --- | --- | --- |
| 2019 | Dr. Ananta Tamuli | Workshop on Planning of UBA 2.0 activities in village clusters of North East Region | IIT, Guwahati | 3500 |
| 2019 | Prof. Pranjal Dutta | Workshop on Planning of UBA 2.0 activities in village clusters of North East Region | IIT, Guwahati | 3500 |
| [View File](#) | | | | |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date | To Date | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
| --- | --- | --- | --- | --- | --- | --- |
| 2018 | Seminar | Nill | 12/10/2018 | 13/10/2018 | 40 | 5 |
| 2018 | Nill | Workshop | 16/11/2018 | 17/11/2018 | 30 | 22 |
| 2019 | Workshop | Nill | 26/04/2018 | 26/04/2018 | 25 | 5 |
| [View File](#) | | | | | | |

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date | To date | Duration |
| --- | --- | --- | --- | --- |
| Workshop | 6 | 24/02/2018 | 24/02/2018 | 1 |
| [View File](#) | | | | |

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching | | Non-teaching | |
| --- | --- | --- | --- |
| Permanent | Full Time | Permanent | Full Time |

| Nill | Nill | 1 | Nill |
|------|------|---|------|

6.3.5 – Welfare schemes for

| Teaching | Non-teaching | Students |
|----------|--------------|----------|
| Canteen facility, Free health checkup, group insurance facilities, provident fund facilities | Canteen facility, Free health checkup, group insurance facilities, provident fund facilities | Canteen facility, Free health checkup, LIC, Memorial and Merit Scholarships. |

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college has its own strategies to conduct internal and external audit as under: Every year the college conducts internal audit by the certified Chartered Accountant. The C.A. has already audited the all of the Account of the College till 2018-2019. The external audit is conducted by the government auditor. The government generally asks the college to submit it account for audit every five yearly and after every five year the accounts of the college are audited by the Government auditor. The government audit is already completed. Jorhat Kendriya Mahavidyalaya is under NIRF participation. So National Board of Audit has been conducted regularly.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|----------|--------------|----------|
| From Oil India Ltd., NRL, ICSSR, Teachers Unit | 162000 | For publication of Seminar Abstract for conducting seminars |
| [View File](#) | | |

6.4.3 – Total corpus fund generated

| 117000 |
|--------|

## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|------------|----------|--------|----------|-----------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | No | Nill | Yes | By the College authority IQAC and Academic Council |
| Administrative | No | Nill | Yes | Governing Body |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Among the parents two of the guardians are nominated as a parent representative in the Governing Body of the College. 2. Parents Teachers meeting of the departments are hold to share the view of the parents about the overall aspect from the college. 3. Academic development of the students are discussed in the parent-teachers meeting.

6.5.3 – Development programmes for support staff (at least three)

1. Basic training on office automation has been conducted for supporting staff and teachers. 2. Time bound allocation of duties for staff. 3. Staff meetings are held regularly for development programmes for the benefit of staff.

## 6.5.4 – Post Accreditation initiative(s) (mention at least three)

1) Introduced B.Voc course in Small Tea Garden Management in the community college scheme under UGC. 2) The College administration regularly collecte feedback from the students in every academic session. The overall feedback mechanism is mentioned below: Filled in feedback forms is analyzed and submitted it to the administrative authority for further action to be done. Outcomes including the strength and weaknesses mentioned by the students have been summarized and discussed in proper platform. Feedback is also collected from the parents during the meeting of parent teacher associations conducted by each of the department. 3) ICSSR sponsored National Seminar on Womens voices in North East India: Issues and Challenges 4) A two days International Conference on Indias Act East Policy: Problems and Prospect in Socio Cultural and Economic development 5) The college authority introduced its own strategies to conduct internal and external audit every year. The college conducts internal audit by the certified Chartered Accountant. The C.A. has already audited the all of the Account of the College till 2018-2019. 6) The College authority continuously pursued the Assam Government for Provincializing the Science Stream of the College.

## 6.5.5 – Internal Quality Assurance System Details

| a) Submission of Data for AISHE portal | Yes |
| --- | --- |
| b)Participation in NIRF | Yes |
| c)ISO certification | No |
| d)NBA or any other quality audit | No |

## 6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC | Date of conducting IQAC | Duration From | Duration To | Number of participants |
| --- | --- | --- | --- | --- | --- |
| 2018 | District level student seminar on Sociology and Change by the Sociology Department | 29/08/2018 | 29/08/2018 | 29/08/2018 | 120 |
| 2018 | Introduction of B.Voc. Course in Small Tea Garden Management UGC Scheme | 10/10/2018 | 10/10/2018 | 10/10/2018 | 95 |
| 2018 | Book published entitled Chinta Chayan by | 13/12/2018 | 13/12/2018 | 13/12/2018 | 80 |

| 2018 | Counselling programme for undergra duate students and parents | 22/06/2018 | 22/06/2018 | 22/06/2018 | 448 |
|------|------|------|------|------|------|
| 2018 | IQAC meeting | 02/07/2018 | 02/07/2018 | 02/07/2018 | 12 |
| 2018 | IQAC meeting | 08/12/2018 | 08/12/2018 | 08/12/2018 | 12 |
| 2019 | IQAC meeting | 09/01/2019 | 09/01/2019 | 09/01/2019 | 12 |
| 2019 | IQAC meeting | 23/04/2019 | 23/04/2019 | 23/04/2019 | 12 |
| 2019 | Participat ing in NIRF | 30/11/2019 | 30/11/2019 | 30/11/2019 | 1160 |
| 2019 | Participated in AISHE | 23/03/2019 | 23/03/2019 | 23/03/2019 | 1160 |

[View File](#)

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme | Period from | Period To | Number of Participants | |
|------|------|------|------|------|
| | | | Female | Male |
| Women empowerment | 07/03/2018 | 10/03/2018 | 100 | 50 |
| Cleaning Health and Hygine | 19/03/2018 | 22/03/2018 | 80 | 70 |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

| Percentage of power requirement of the University met by the renewable energy sources |
|------|
| 1. Plantation of 50 saplings in the college campus. 2. Installation of Bamboo dustbin where all form of wast materials, such a plastics bottles, bags are deposited. 3. Only LED bulbs used in the College campus. |

7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities | Yes/No | Number of beneficiaries |
|------|------|------|
| Physical facilities | Yes | Nill |
| Provision for lift | No | Nill |
| Ramp/Rails | Yes | Nill |

| | | |
|---|---|---|
| **Braille Software/facilities** | **No** | **Nill** |
| **Rest Rooms** | **Yes** | **Nill** |
| **Scribes for examination** | **Yes** | **Nill** |
| **Special skill development for differently abled students** | **No** | **Nill** |
| **Any other similar facility** | **Yes** | **Nill** |

**7.1.4 – Inclusion and Situatedness**

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|---|---|---|---|---|---|---|---|
| **2018** | **1** | **1** | **19/03/2018** | **1** | **Cleaning drive** | **1** | **40** |
| **2019** | **1** | **1** | **08/03/2019** | **1** | **Legal Awarness Programme** | **1** | **40** |
| **2019** | **1** | **1** | **13/03/2019** | **3** | **Special Camp, NSS camp** | **2** | **40** |
| [View File](#) | | | | | | | |

**7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders**

| Title | Date of publication | Follow up(max 100 words) |
|---|---|---|
| **No Data Entered/Not Applicable !!!** | | |

**7.1.6 – Activities conducted for promotion of universal Values and Ethics**

| Activity | Duration From | Duration To | Number of participants |
|---|---|---|---|
| **Yoga day celebration** | **19/06/2018** | **21/06/2018** | **30** |
| **Observation on Internation Mothers day celebration** | **17/05/2018** | **17/05/2018** | **80** |
| [View File](#) | | | |

**7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)**

**1. Initiation of safe disposal of garbage from Science laboratories and College Canteen. 2. Plastic free Campus and encouraging the entire stakeholder to use biodegradable materials. 3. Adequate plantation in the College campus. 4. Restricting any Littering in the College Campus. 5. Separate dustbin for biodegradable and non-biodegradable waste products in the College campus.**

**7.2 – Best Practices**

## 7.2.1 – Describe at least two institutional best practices

Best Practice-1: Institutional Scholarships for deserving students. Objective: Since the establishment of the college in 1981, as a humble effort to spread the light of higher education among the locality and neighboring area, the college is trying its best to fulfill the its goals and objectives - To raise the academic and moral standard of the students and to help the students realize their own potential and caliber the college have decided to reward the deserving students with merit and co-curricular scholarships. Various scholarships awarded to the students. Memorial Scholarship by faculties, Departmental Scholarship, Co-curricular scholarships and Institutional Scholarship Memorial Scholarship: (a) Anuradha Baruah Memorial Merit Scholarship of Rs. 5000/- is awarded at the end of the 6th Semester by the Department of Education to the Highest Scorer in the semester examinations. (b) Mohendra Nath Bordoloi Memorial Merit Scholarship: An amount of Rs. 2000/- is awarded to the student who secures highest marks in Economics Major in 2nd semester final examination. (c) Dulumoni Mahanta Memorial Merit Scholarship: An amount of Rs. 2000 is awarded to the student who secures highest marks in Economics Major in 4th Semester Final Examination. (d) Kanak Chandra Tamuli Memorial Merit Scholarship: The student who secures highest marks in Economics major in 6th semester final examination will be awarded a cash prize of Rs. 2000.00 (e) Nagendra Nath Chaudhury Memorial Merit Scholarship: An amount of Rs. 2000/- is awarded to the student who secures highest marks in Political Science Major in 2nd Semester Final Examinations. (f) Indra Prasad Sahu Memorial Merit Scholarship: An amount of Rs. 2000/- is awarded to the student who secures highest marks in Political Science Major in 4th Semester final examination. (g) Dhaniram Borah Memorial Merit Scholarship: The student who secures highest marks in Political Science Major in 6th Semester Final Examination is awarded a cash prize of Rs. 2000/- (h) Charu Borah Memorial Merit Scholarship: The student who secures highest marks in English major in 6th semester Final Examination will be awarded a Cash Prize of Rs. 5000/- only. Institutional Merit Scholarship and Co-curricular scholarship. The students who secure 1st class in BA/ BSc are entitled the receipt Rs. 500/- as incentive award and the students who received 1st 2nd and 3rd position in co-curricular activity in youth festival, in National state level achiever in fields of Music, Drama, Games and Sports etc. are also given Rs. 500/- as incentive award to inspire the students. In the session 2019-2020 a total numbers of 77 students have qualified themselves for the scholarships. An amount of Rs. 55000/- was awarded to the students as institutional scholarship. The most positive point of the practice is that the numbers of qualified students are increasing from year to year. Best Practices-2: Students mentoring and guidance: Students mentoring and guidance services are provided for the students at the academic and personal levels. The College follows a cluster guidance system where each teacher is allotted ten to twelve students. This distribution is made on the very first semester itself. Students from different backgrounds and different learning aptitudes may be present in the cluster allotted to a teacher. It becomes the duty of the mentor to find out about the background of each student and his/ her competence level. The mentor arranges a sitting with each mentee. Necessary information about the personal and academic background of the student, his/ her aims and interests are thus acquired by the mentor. The phone numbers of each student, their permanent address, names and occupation of the parents are also gathered through the questionnaire. The teacher becomes well acquainted with the student and is able to relate to him/her. As most students possess mobile phones the Whatsapp becomes a handy tool through which the teacher is able to remain connected with the student and to keep track of the progress of the learner. The prime duty of a mentor is to give advice, suggestions and to provide guidance to the students. Although, on account of the busy class schedule of both students and teachers, it becomes

difficult to arrange frequent meetings between mentor and mentee, every effort is made by the mentor to help the mentee for his/her academic performance. Being familiar with the mentee's career interests and hobbies, the mentor is also able to arrange for career counseling accordingly.

| Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link |
| --- |
| http://jorhatkendriyamahavidyalaya.in/aqar/Best.Practices.pdf |

## 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institutional Distinctiveness:- The vision and mission of Jorhat Kendriya Mahavidyalaya is to provide quality education for all sections of society, reaching out especially to the socially, economically, and educationally disadvantaged and to become a centre of excellence in all respect by creating confident, dedicated, honest and upright individuals who will become assets to the society in academics and nation building. Some of the distinctiveness of the institution is highlighted as below: a) We are very strict with attendance and students are reminded from time to time in the classes that a minimum of 80 percent attendance is required to enable them to appear in the university examinations. The faculty members always make sure that 90-100 percent course completion is achieved. Submission of home assignments, internal examination, and seminar attendance of the students are followed strictly and with transparency. b) Apart from the regular B.A., B.Sc. course we have a study centre namely DODL, Dibrugarh University in the college which offers U.G. and P.G. course in distance mode. The Community College Scheme of our college under UGC have been a great advantage to the student community where we have a Diploma course in Tea Plantation and Management and Small Tea Garden Management course. These courses target to provide skill work force to the Tea Industry of Assam. The placement record of the Community college is quite satisfactory. We believe that, our dedication and hard work will help us to achieve our goals and develop Jorhat Kendriya Mahavidyalaya as a centre of excellence in the entire North East Region. c) A bilateral agreement (MOU) between the Department of Archeology, Silpakorn University, Bangkok, Thailand and Jorhat Kendriya Mahavidyalaya was signed on 16-05-2018 for a period of five (05) years for Academic and research programme in the field of Anthropology, Sociology, History, Languages and Culture for the students and faculties exchange programme of both institutions. d) As per the MOU signed with the department of Archaeology Silpakorm University Bangkok, a two day international conference was held on 28th and 29th January 2019 in the premises of Jorhat Kendriya Mahavidyalaya. The second programme undertaken was a cultural and academic exchange between students and faculty on 18th and 19th December 2019 at Silpakorm University, Bangkok, Thailand. A group of 3 students and 5 teachers took part in this programme from the college. The programme held at Sanskriti Study Centre Auditorium Hall of Silpakorm University was inaugurated by professor Chawlit Khaokhicut, dean Faculty of archaeology, Silpakorm University. Dr. Munindra Konwar, Principal, Jorhat Kendriya Mahavidyalaya Assam, presented the token of appreciation. After this the students of Jorhat Kendriya Mahavidyalaya performed (a) Bharatanatyam Dance (b) Satriya dance (c) Bihu dance (d) Mati akhora and (e) Khul Badon in front of the students of Silpakorm University. The students of Silpakorm University presented Thai traditional music and dance in exchange. In the 2nd Day an academic discussion took place between the faculty members of Jorhat Kendriya Mahavidyalaya and the faculty members of the department of Archaeology Silpakorm University at Wang Tha Phra Phra campus, where the prospects of students academic exchange and field of research of faculties were discussed. At the end in the masters

ceremony professor Dr. Sambut Mungmeesuksini, of Sanskrit Study Centre concluded the programme with the vote of thanks and hope for many more exchange programmes in academic and cultural between Jorhat Kendriya Mahavidyalaya and Silpakorm University, Bangkok, Thailand. The inaugural function of the programme was graced by prof. Dr Jinaphat Prophawitthaya, oriented language department, Assistant professor Chowalit Khaokien, (Dean) department of archaeology, assistant professor Dr. Achinat Chairjapojphanit, (vice Dean) department of art history Ajain Sasithorn Singuttaya (Vice Dean) Department of Anthropology, Assistant professor Dr. Damrongphon Inchan (HOD), Department of Anthropology, Dr. Worngsathit, Department of oriental Languages from Silpakorm university and Dr. Munindar Konwar, Principal, Jorhat Kendriya Mahavidyalaya, Associate professor Pranjal Dutta, dept. of English, Associate professor Dr.. Arunima Bora, dept. of English, Associate professor Nibedita Baruah, dept. of History, Associate professor Minakshi Bora, dept. of history and Assistant professor Karabi Baruah, dept of History, from Jorhat Kendriya Mahavidyalaya. More than 80 students were present throughout the programme.

| Provide the weblink of the institution |
| :---: |
| http://jorhatkendriyamahavidyalaya.in/agar/distinctiveness.pdf |

## 8.Future Plans of Actions for Next Academic Year

The Future Plans of Action of the College for the Academic Year are as follow:- (i) The College has a plan to introduce P.G. Courses in the discipline like Assamese, Sociology, Political Science. (ii) The Colleges committed to construct the New building for Class Room purpose. (iii) The College introduce new course in the Community College under the UGC Scheme. (iv) The college plan to upgrade the Computer Laboratory. (v) The College plans to pursue the Assam Government for Provincializing the Science Stream of the College. (vi) The College plans to organize Seminar and Workshop for both Students and Teachers in the coming year.